



SGS Covid-19 Re-Open Policy and Procedures

Effective **June 29, 2020** the Saskatchewan Genealogical Society Library and Research Room will once again be open to the public.

- The Library and Research Room is open to the public from 10:00 a.m. – 4:30 p.m. Monday to Friday (closed every 3rd Monday – see website for complete list of closures).
- Visitors are limited to 4 at one time. Social distancing must be practiced. We suggest making an appointment to avoid disappointment or wait times. Curbside pick-up and drop off will continue to be available, just phone ahead to make arrangements.
- Visitors should not enter if they feel sick, and/or show any symptoms of Covid-19, including cough, fever or difficulty breathing.
- Visitors must bring and wear a face covering. If you come without one, we have a limited number of disposable face masks available for purchase.
- Visitors must use hand sanitizer upon entering, observe social distancing, and follow all directional signs and floor markings.
- Visitors are not permitted to bring food or beverages into the office at this time. We also ask that you limit bringing personal items such as purses, jackets, etc. as much as possible.
- Visitors are encouraged to make use of the library catalogue online prior to their visit as we will not permit browsing of the collection at this time. Staff will retrieve books for you. You can also call to reserve a book to reduce the amount of time people need to spend in the library.
- Returns and books that have been handled will be sanitized, if possible, otherwise they will be quarantined for 72 hours before being returned to the shelves.
- Workstations and seating will be sanitized after each appointment.
- High touch areas will be sanitized on an ongoing basis.

Thank you. We appreciate your co-operation.